

INDUSTRIAL TRAINING & VOCATIONAL EDUCATION DEPARTMENT

The 31st August, 1988

No. 28/4/83-2IT.—The Governor of Haryana is pleased to constitute a State Council for Vocational Education in the State for a period of two years from the date of its notification. The State Council shall consist of :—

1. Minister Incharge	Chairman
2. Commissioner and Secretary to Government, Haryana, Industrial Training & Vocational Education Department or his nominee.	Member
3. Representative of National Council of Educational Research and Training, New Delhi.	Do
4. Financial Commissioner and Secretary to Government, Haryana, Finance Department or his nominee.	Do
5. Financial Commissioner and Secretary to Government, Haryana, Planning Department or his nominee.	Do
6. Commissioner and Secretary to Government, Haryana, Education Department.	Do
7. Director, Public Instructions, Haryana (Colleges)	Do
8. Director, Public Instructions, Haryana (Schools)	Do
9. Director, Technical Education, Haryana.	Do
10. Director of Industries, Haryana.	Do
11. Director, Agriculture, Haryana.	Do
12. Director, Health Services, Haryana.	Do
13. Director, Employment Department, Haryana.	Do
14. Chairman, Haryana Chamber of Commerce and Industries or his nominee.	Do
15. Registrar, Kurukshetra University, Kurukshetra.	Do
16. Chairman, Association of Indian Engineering Industries or his nominee.	Do
17. Director of Industrial Training and Vocational Education, Haryana.	Member-Secretary

Cessation of membership

- A member of the Council shall cease to be member if he dies, resigns, becomes of unsound mind, if declared insolvent, or is convicted of criminal offence involving moral turpitude.
- A resignation of membership shall be tendered to the Secretary and shall not take effect until it has been accepted on behalf of the Council by the Chairman.

Filling of vacancies

- Any vacancy in the membership of the Council caused by reasons mentioned in sub-para (b) above, shall be filled with the approval of the State Government.
- Any member appointed to fill up a casual vacancy shall hold office for so long as the member, whose place he fills, would have been entitled to hold office if the vacancy had not occurred.

II. Secretary of the Council and its functions

The Secretary of the Council with the approval of the Chairman shall circulate the papers to be considered by the Council. He shall also prepare the record of discussion and circulate copies to all concerned.

The Secretary shall give a notice of not less than 10 days for meeting of the Council to each member but a shorter notice may be given for holding an emergent meeting.

III. Tenure

The tenure of the members of the Council will be two years from the date of notification.

IV. Change in personnel

Proposals change in Constitution of the Council, viz., additions and reductions, if any, may be recommended to Government by the Secretary.

V. Quorum

The quorum shall consist of one-third of the total strength.

VI. Meetings

The Council shall meet as and when required with the approval of the Chairman but not more than two meetings shall be held in a year.

VII. Functions

The Council shall function as the highest body at the State level as regards:—

- (i) all policy matters in connection with imparting of Vocational Education and its future development;
- (ii) laying down of different courses of training;
- (iii) holding of examinations; and
- (iv) co-ordination of all activities of the Vocational Education Department in this context.

VIII. Powers to co-opt Members

The Council may, at any time, invite any person to attend its meeting to give advice or assist in any matter. The person so invited shall, however, not be entitled to vote on any question coming before the Council.

IX. Type of cases to be submitted to the Council

The following type of cases shall be submitted to the Council :—

- (a) Important policy cases;
- (b) Appointment of committees for carrying out various functions of the Council such as examination and to decide matters on the recommendations of these Committees;
- (c) Recommendations in regard to rules of remuneration and other charges to be paid to the examiners, etc., and subsequent additions and alterations thereto;
- (d) Cases involving change of deviation or amendment in policy matters relating to Vocational Education in the State;
- (e) Review of progress of Vocational Education in the State;
- (f) Amendments, etc. to the Constitution of the Council.

X. Delegation of Powers of the Council

The Council may delegate its authority in specific matters to a member of the Council or any Sub-Committee appointed for a specific purpose.

XI. Place of Meetings

The meetings of the Council shall be held at Chandigarh _____ or at any other place in Haryana State to be fixed by the Chairman.

XII. Travelling Allowance to Members of the Council and the various Sub-Committees

The expenditure of TA/DA of non-official members will be met out from the sanctioned budget grant of the Department.—

- (a) Non-official members may be allowed T. A. at one 1st Class Railway *plus* incidental allowances and road mileage as admissible to a first grade Government employees drawing a pay of Rs. 1,000 *plus* daily allowance as per rules. The other conditions laid down in the Punjab T. A. Rules for Government Employees will also apply to journeys performed by non-official members except where otherwise provided.
- (b) The T.A. for attending the meetings of the Council should be allowed to members from their permanent place of residence to the place of meeting. If, however, a member attends the meeting from a place other than the place of permanent residence T.A. should be allowed to him either from the place of his residence or from where he attends the meeting whichever is nearer;
- (c) The T.A. and D.A. will be admissible to the non-official members on the production of certificate to the effect that no T.A. in respect of the journey or D.A. for the period mentioned in the bill has been or will be claimed by him or her from any other official source.

XIII. Authentication of Acts and Proceedings

- (a) All acts and proceedings of the Council shall be authenticated by the Secretary with the approval of the Chairman.
- (b) The Directorate of Industrial Training and Vocational Education, Haryana, shall be the executing agency of the Council.

MEENAXI ANAND CHAUDHRY,

Commissioner and Secretary to Government, Haryana,
Industrial Training and Vocational
Education Department.